

ERIS BUENAVENTURA O. BUENAVENTURA

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Phase 4., CAA/Bf International, Las Piñas City, Philippines, 1740.



EXPERIENCE

SAVE PLUS LABOR SERVICE COOPERATIVE

Moonwalk, Parañaque, City, Philippines

Admin IT | Technical Support

August 2025 - Present

- Configured, installed, and troubleshooted Epson printers for office operations.
- Coordinated with partner developers regarding system updates, fixes, and improvements.
- Conducted system testing, documented results, and reported technical issues.
- Collaborated with the General Manager regarding system updates and operational improvements.
- Managed and maintained the Sentry biometric server system for client attendance monitoring.
- Provided email and chat support for document processing and technical requests.

SUPERIOR BT INC.

Alabang, Muntinlupa City, Philippines

IT Intern

February 2025 – June 2025

- Coordinated with supervisor and co-interns on assigned tasks.
- Assisted in building websites using HTML, CSS, Bootstrap, Tailwind CSS, and JavaScript.
- Performed testing and documentation for WordPress websites.
- Used GitHub for collaboration and version control.
- Troubleshoot Samsung and Brother printers.
- Learned basic networking concepts including the Open Systems Interconnection model and Internet Service Provider (ISP) operations.
- Performed RJ45 cable crimping and basic PC assembly.

K-EGG ACCOUNTING SYSTEM (FREELANCE PROJECT)

CAA, Las Piñas City

Web Developer

June 2025 – July 2025

Tech Stack: HTML, CSS, Bootstrap, JavaScript, Ajax, PHP, MySQL

Features / Responsibilities:

- Developed a web-based accounting system for business financial management.
- Implemented secure login and authentication for users.
- Built Staff and Admin dashboards with role-based access.
- Staff module: Manage sales and expense records.
- Admin panel: Manage staff accounts, sales and expenses, ledger and journal entries, financial reports, tax computation, staff balances, and data storage.

EDUCATION

PAMANTASAN NG LUNGSOD NG MUNTINLUPA

Poblacion, Muntinlupa City, Philippines

Bachelor of Science in Information Technology

2021 - 2025

GWA: 1.88

SKILLS & OTHER

- Web Development: HTML, CSS, Bootstrap, Tailwind CSS, JavaScript, PHP, MySQL
- IT Support: Printer setup/troubleshooting (Epson, Samsung, Brother), PC assembly
- Networking: RJ45 crimping, basic network setup, OSI model basics
- Systems & Tools: WordPress testing, GitHub collaboration, Sentry biometric server
- Technical Tasks: System testing, bug documentation